

IPSSA San Diego Chapter – Addendum to Standing Rules
CHECKLIST TO AVOID FINES (Revised October, 2010)

ALL FINES MUST BE PAID BEFORE ANY APPEAL PROCESS CAN BEGIN
ALL FINES ARE DOUBLED IF NOT PAID WITHIN 30 DAYS

NOTE: Below are fines that can be assessed if Standing Rules and Sick Leave Plan are not followed.
(For information only and does not substitute for members knowing/following full Chapter Rules)

- **Standing Rules Article II, Section 2.2 (Membership Requirements)**
 - Only members can sign-in for themselves at general meetings. Signing in someone else or asking some to sign you in is a **\$100 Fine**.
- **Standing Rules Article II, Section 2.4 (Membership Requirements)**
 - Missing an entire quarter of General Meetings, **\$150 fine**.
 - Missing two complete quarters: **Expulsion**. The Board can reinstate, members, but reinstated members must attend the next three consecutive meetings.
 - The October General meeting is mandatory attendance, **\$100 fine** if missed.
- **Standing Rules Article II, Section 4.1 (Membership Requirements)**
 - Pay your bills on-time, **\$25 Service Charge** and Late Notice is sent when 10 days late.
- **Standing Rules Article II, Section 11.4 (Membership Requirements)**
 - For all work done, hire only those with liability insurance
 - Member's employees must be employee members of IPSSA
 - "Sub-Contractors" must carry \$1,000,000 Independent Contractor's Liability Insurance Policy naming IPSSA as Co-insured.

Violators of the above:
First time: An automatic **\$250 fine**.
Second time: An automatic **\$500 fine**.
Third time: **Expulsion** from IPSSA.
- **Standing Rules Section 5.3 (Insurance Claims)**
 - Member must pay \$250 deductible fee per insurance claim. Failure to pay the deductible will result in a **\$50 fine**
- **Sick Leave Plan Article III, Section 3.4 (Blue Cards)**
 - If a Blue Card is not received by the February and July General Meeting dates, **\$50 fine**. After 30 days an **additional \$100 fine**. Illegible Blue Card, **\$50 fine**
- **Sick Leave Plan Article VIII, Section 8.1 (Pool Assignments)**
 - Servicing member must pick up Yellow Card(s) within 5 business days of date advised for pickup by Sick Leave Committee or a **\$100 fine** will be assessed.
- **Sick Leave Plan, Article IX, Section 9.8**
 - Servicing member must completely fill out Yellow Card or a **\$100 fine**.
 - Servicing member must drop off the completed Yellow Card(s) within 5 days of completing service or a \$100 fine will be assessed.
 - Illegible Yellow Card, **\$100 fine**
- **Sick Leave Plan Article XIII, Section 13.1 (Violations of Sick Plan Rules)**
 - Any violations of Sick Leave rules can result in disciplinary action by the Chapter Board including a **reprimand, fine, suspension or expulsion** from IPSSA
- **Sick Leave Plan Article XIII, Section 13.2 (Violations of Sick Plan Rules)**
 - Any disputes and misunderstandings can trigger a Chapter Board hearing, where the Board can use its discretion on **fines, suspension or expulsion**. Any action that the Board takes can be appealed to the Region 7 Board, under IPSSA Bylaws